

**BERKELEY HOUSING AUTHORITY  
DETAIL -Budget For  
Fiscal Year 2020-2021  
Section 8 Only**

**APPROVED**

	DESCRIPTION	Grand Total PROPOSED BUDGET FY2021	Section 8		PROJECTED ACTUAL FY2020	Increase (Decrease)	%
			Voucher Program 1,935 Units	Mod. Rehab Program 98 Units			
	HUD Authorized Units ==>	(a) = (b + c)	(b)	(c)	(d)	(e) = (a - d)	
	<b>HOUSING ASSISTANCE PAYMENTS (HAP)</b>						
1	HAP Revenue from HUD	\$ 32,171,841	\$ 31,356,873	\$ 814,968	\$ 30,845,025	\$ 1,326,816	4%
2	HAP Expenses to Owners	\$ (32,159,033)	(31,344,065)	(814,968)	\$ (30,845,025)	\$ 1,314,008	-4%
	Estimated excess (shortfall) in HAP revenue	\$ 12,808	\$ 12,808	\$ 0	\$ -	\$ 12,808	
	Estimated Net Restricted Reserve balance, beginning of FY	\$ -			\$ -		
	<b>OPERATING REVENUE</b>				\$ -		
3	Administrative Fees	\$ 2,033,290	\$ 1,880,239	\$ 153,052	\$ 1,885,730	\$ 147,560	8%
3.i	Administrative Fee earned for managed incoming ports	\$ -	\$ -	\$ -	\$ 8,914	\$ (8,914)	-100%
3.ii	Administrative Fee Paid for managed outgoing ports	\$ (78,979)	(78,979)	-	\$ (62,395)	\$ (16,583)	27%
3.iii	Net Administrative Fee	\$ 1,954,312	1,801,260	153,052	\$ 1,832,249	\$ 122,063	
4	BHA Oversight Fee	\$ 5,971	5,971	-	\$ 5,797	\$ 174	3%
5	Miscellaneous Income	\$ 8,000	8,000	-	\$ 8,000	\$ -	0%
6	<b>Total Operating Revenue</b>	\$ 1,968,283	\$ 1,815,231	\$ 153,052	\$ 1,846,046	\$ 122,237	7%
	<b>TOTAL REVENUE</b>	\$ 34,140,124	\$ 33,172,104	\$ 968,020	\$ 32,691,071	\$ 1,449,053	4%
	<b>Available for Operations</b>	\$ 1,968,283	\$ 1,815,231	\$ 153,052	\$ 1,846,046	\$ 122,237	7%
	<b>OPERATING EXPENSES</b>				0		
	<b>ADMINISTRATION</b>				0		
7.i	Salaries	\$ 1,132,285	1,055,653	76,633	\$ 1,110,295	\$ 21,990	2%
7.ii	Employee Benefits	\$ 642,446	599,046	43,401	\$ 654,843	\$ (12,396)	-2%
7.iii	<b>Sub-total salaries and employee benefits</b>	<b>1,774,732</b>	<b>1,654,699</b>	<b>120,033</b>	<b>\$ 1,765,138</b>	<b>\$ 9,594</b>	<b>1%</b>
8.i	Fee - Legal Expense - Outside Counsel	\$ 34,480	32,756	1,724	\$ 34,480	\$ -	0%
8.ii	Fee - Audit Fees	\$ 19,000	16,500	2,500	\$ 19,000	\$ -	0%
8.iii	Fee - Consultants - General Consultants	\$ 44,790	42,551	2,240	\$ 37,590	\$ 7,200	19%
8.iv	Fee - Inspection	\$ 54,718	50,496	4,222	\$ 54,718	\$ -	0%
9.i	Office Rent	\$ 119,868	113,875	5,993	\$ 123,510	\$ (3,642)	-3%
9.ii	Travel/Transportation	\$ 6,230	5,919	312	\$ 6,230	\$ -	0%
9.iii	Staff Training	\$ 7,200	6,840	360	\$ 7,200	\$ -	0%
9.iv	Publications & Subscriptions	\$ 5,975	5,676	299	\$ 6,475	\$ (500)	-8%
9.v	Memberships & Dues	\$ 6,240	5,928	312	\$ 6,240	\$ -	0%
9.vi	Telephone	\$ 10,320	9,804	516	\$ 10,320	\$ -	0%
9.vii	Office Supplies	\$ 13,200	12,540	660	\$ 13,200	\$ -	0%
9.viii	Postage	\$ 19,200	18,240	960	\$ 18,888	\$ 312	2%
9.ix	Printing & Reproduction	\$ 9,600	9,120	480	\$ 9,600	\$ -	0%
9.x	Equipment maintenance	\$ 1,300	1,235	65	\$ 800	\$ 500	63%
9.xi	Equipment Lease	\$ 12,216	11,605	611	\$ 7,428	\$ 4,788	64%
9.xii	Advertising	\$ 1,200	1,140	60	\$ 1,200	\$ -	0%
9.xiii	Messenger/delivery service	\$ 600	570	30	\$ 600	\$ -	0%
9.xiv	Computer Service - City of Berkeley IT	\$ 55,000	47,981	7,019	\$ 55,000	\$ -	0%
9.xv	Software Maintenance	\$ 16,500	15,675	825	\$ 16,500	\$ -	0%
9.xvi	Other Sundry Items	\$ 12,600	11,970	630	\$ 12,600	\$ -	0%
9.xviii	<b>Total Administrative Expenses</b>	<b>\$ 450,237</b>	<b>\$ 420,420</b>	<b>\$ 29,817</b>	<b>\$ 441,579</b>	<b>\$ 8,658</b>	<b>2%</b>
	<b>ROUTINE MAINTENANCE</b>				\$ -		
10.i	Facilities maintenance	\$ 5,064	4,811	253	\$ 5,064	\$ -	0%
10.ii	<b>Total Routine Maintenance</b>	<b>\$ 5,064</b>	<b>\$ 4,811</b>	<b>\$ 253</b>	<b>\$ 5,064</b>	<b>\$ -</b>	<b>0%</b>
	<b>GENERAL EXPENSES</b>				\$ -		
11.i	Insurance	\$ 47,464	45,091	2,373	\$ 36,462	\$ 11,002	30%
11.ii	Other General Expenses	\$ 11,500	10,925	575	\$ 11,500	\$ -	0%
11.iii	<b>Total General Expenses</b>	<b>\$ 58,964</b>	<b>\$ 56,016</b>	<b>\$ 2,948</b>	<b>\$ 47,962</b>	<b>\$ 11,002</b>	<b>23%</b>
12	<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 2,288,997</b>	<b>\$ 2,135,945</b>	<b>\$ 153,052</b>	<b>\$ 2,259,743</b>	<b>\$ 29,254</b>	<b>1%</b>
13	<b>OPERATING SURPLUS (DEFICIT)</b>	<b>\$ (320,714)</b>	<b>\$ (320,714)</b>	<b>\$ (0)</b>	<b>\$ (413,697)</b>	<b>\$ 92,984</b>	<b>\$ 0</b>