



## **BMC 13.52.010-020 NO TRESPASSING LETTER**

(Return completed form to Jane Ortega, 2100 Martin Luther King Jr. Way, 94704)

The property is located at: \_\_\_\_\_  
(Insert Address and Business Name, if any)

I am the owner, tenant, or manager of the above listed property. I hereby request the Berkeley Police Department to remove and/or arrest trespassers on the above property who are violating:

1. Berkeley Municipal Code Section 13.52.010 (prohibiting trespassing onto private property posted with signs stating "**NO TRESPASSING/PRIVATE PROPERTY**"), and/or
2. Berkeley Municipal Code Section 13.52.020 (prohibiting trespassing onto (non-posted) private property after being asked to leave by the owner or person in lawful possession, or their agent).

I request that the Berkeley Police Department enforce these laws on the property for a period of one year. I realize that this may require me to appear in court to testify against the violator.

Pursuant to Berkeley Municipal Code Section 13.52.010, I will post the above property with signs stating, "**NO TRESPASSING/PRIVATE PROPERTY**". Alternatively, if the property is not posted with such signs at the time of the incident, please still consider this a standing request to act as my agent in removing and/or arresting trespassers on the property under Berkeley Municipal Code Section 13.52.020 after the appropriate warning is given.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Day Phone

\_\_\_\_\_  
Evening Phone

\_\_\_\_\_  
Date