

EXPERIENCE: You must complete this section, as resumes ARE NOT accepted as a substitute. List your most recent experience first and work backwards. Experience may be paid, volunteer, full-time, part-time, military, or internship(s). Part-time experience is prorated toward requirements. A resume may be attached as additional information. Attach additional sheets if necessary.

TITLE:		EMPLOYER'S NAME, ADDRESS & PHONE #:	DUTIES:
	▼ MONTH DAY & YR ▼		
FROM:			
TO:			
# HRS. per WEEK:		SUPVR's NAME:	REASON FOR LEAVING:
# of PEOPLE SUPVSD:		SUPVR's TITLE:	
MONTHLY SALARY:		SUPVR's PHONE #:	

TITLE:		EMPLOYER'S NAME, ADDRESS & PHONE #:	DUTIES:
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# of PEOPLE SUPVSD:		SUPVR's TITLE:	
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May we contact the employers listed above? Yes No (If no, indicate which employer/s you do not wish us to contact.)

I CERTIFY that all statements in this application are true and complete. I agree and understand that any misstatements or omissions of material facts herein will cause forfeiture on my part of all rights to employment with the City of Berkeley. I understand that reference, and depending on the position, complete background checks may be conducted. I understand that if I do not meet the announced requirements, I will be eliminated from the examination process. I understand that applications must be received by the final filing date (5 P.M.) as specified on the Job Announcement. **I also understand that as a City employee, I will be required to provide services as a Disaster Service Worker in the event of an emergency / disaster. At time of hire, City employees must meet the documentation requirements of the immigration reform and control act of 1986.**

If you have a qualified disability and require accommodation during the testing process, please contact us by the final filing date.

SIGNATURE _____ DATE _____
 (Required for application to be complete)

VOLUNTARY QUESTIONNAIRE

Please complete both parts of this form and submit it with your application. This information is voluntary and is gathered in accordance with State and Federal laws for the purpose of evaluating the effectiveness of our Equal Employment Opportunity policy and recruitment efforts. The completed form is confidential, will be separated from your application, and will not be used for employment consideration.

Please indicate gender: Male Female

Please indicate the racial / ethnic category which you most closely identify with below (please **check only one category**).

- WHITE** (Not of Hispanic origin.): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- BLACK** (Not of Hispanic origin.): All persons having origins in any of the Black racial groups of Africa.
- HISPANIC**: All persons of Mexican, Puerto Rican, Cuban, Central / South American, or other Spanish culture or origin, regardless of race.
- ASIAN / PACIFIC ISLANDER**: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, and Samoa.
- AMERICAN INDIAN / ALASKAN NATIVE**: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition. Please identify the tribe which you are affiliated with
- OTHER / MULTI-RACIAL**: Persons who do not identify with any of the above categories or who have mixed or unknown racial/ethnic origins.

↳ Please indicate where you first learned about this job opening ↴

CITY OF BERKELEY RELATED



- City web-site
- Human Resources walk-in
- Berkeley Matters* newsletter
- City job-hotline
- City employee
- Direct mailer

OTHER SOURCE



- INTERNET (list site)** _____
- SPECIAL PUBLICATION (list name)** _____
- NEWSPAPER (list name)** _____
- OTHER (specify)** _____