



Berkeley Housing Authority

## REQUEST FOR TRANSFER VOUCHER

Head of Household		Home Phone	
Current Address		Cell Phone	
City		Other phone	
Current Landlord		Email	

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### PLEASE CHECK APPROPRIATE BOX(ES)

- I am looking for a unit within the City of Berkeley
- I would like to exercise “portability” and move to another City (\_\_\_\_\_)
- I would like to pick-up and hand carry my port-out packet
- Please mail my port-out packet
- I have located a unit and a willing landlord:

\_\_\_\_\_ Address

\_\_\_\_\_ City \_\_\_\_\_

Zip Code

### You must attach ALL of the following documents:

- Personal Declaration (completed **and signed** all household members 18 or holder)
- Proof of current income (**must be dated within 60-days**) for all family members
- Copy of **valid** CA drivers license or identification card for head of household

## ALLOW 20 BUSINESS DAYS FOR PROCESSING