



Berkeley Housing Authority

# MINUTES

## Regular Meeting

### BOARD OF THE BERKELEY HOUSING AUTHORITY

Thursday, June 8, 2023

5:31 pm

1. **Call to Order** *The meeting was called to order at 5:44 p.m.*
2. **Roll Call** *All present, except Vice Chair Levine who arrived at 7:00 p.m.*
3. **Comments from the Public** – *Ayanna Davis, Deputy Executive Director for Programs and Policy at Healthy Black Families spoke during public comments.*
4. **Consent Calendar** - *None*
5. **Approval of Minutes:** *May 11, 2023 Regular Board Meeting Moved and seconded by Commissioners Kashani and Thomas-Rodriguez, the Minutes of the May 11, 2023 meeting was approved. (Comm. Kashani, Thomas-Rodriguez, and Schildt approved; Comm. Rossi abstained; Comm. Levine absent).*
6. **Report from the Executive Director** *ED Williams updated the Board about the MTW Supplement. FY23 and FY24 will be submitted to HUD in June 2023 and September 2023, respectively. FY25 will be on time for submission in April 2024. He also reported progress in the RFP for HCV contract which will aid in increasing the voucher utilization rate, as well as landlord retention and identification of new property owners. He also reported that he is working with the Director of the City colleges of Berkeley for a possible project with their interns. Regarding customer service, Comm. Kashani suggested opening to the public at least two hours a day. James also reported that he terminated the contract with HRM for HR services.*
7. **New Business**
  - A. Public Hearing for the 2022-23 MTW Supplemental Plan and Administrative Plan
    - *Moved and seconded by Comm. Rossi and Chair Schildt (all in favor; Comm. Levine absent), public hearing was open at 6:47 p.m. Three speakers provided comment during the hearing.*
    - *Moved and seconded by Comm. Rossi and Kashani (all in favor), public hearing closed at 7:03 p.m.*
    - *Moved and seconded by Commissioners Kashani and Thomas-Rodriguez the changes of RCD on Chapter 18 of the Administrative Plan were accepted and approved (all in favor).*
  - B. Approval of FY2023-2024 Budget – *This item was tabled until the June 27, 2023 Special Board meeting.*
  - C. Adeline St. Apartments: Approval for a 20 Year Extension of Project-based Master HAP contract- *This item was tabled until the June 27, 2023 Special Board meeting.*
  - D. Third and final renewal option for Inspector: iSterling Inspections Co. *Moved and seconded by Commissioners Kashani and Thomas-Rodriguez the third and final renewal option of the iSterling Inspection Co. contract was approved (all in favor).*

- E. Third and final renewal option for Legal Services: Goldfarb & Lipman, LLP *Moved and seconded by Commissioners Thomas-Rodriguez and Kashani the third and final renewal option of the Goldfarb and Lipman, LLP contract was approved (all in favor).*
- F. HCV/PBV Contract *Moved and seconded by Comm. Rossi and Kashani the Board delegated staff to hire Grant Consulting Firm either as retired annuitant or consultant subject to legal review by our counsel (all in favor).*
- G. 3X3 Committee Report – ORAL – *Not discussed*

8. **Closed Session:** Public Employee Performance Evaluation; Government Code section 54957 (b); Title: Executive Director *Closed session started at 8:15 p.m. and ended at 8:30 p.m. with nothing to report.*

9. **Commissioners’ Questions and Matters**

- A. Form 700 Reminder *Chair Schildt reminded Board Members to submit Form 700.*
- B. Board Appointments and Term Renewals *Vice Chair Levine and Comms. Kashani and Thomas-Rodriguez whose terms have either expired or are soon to expire agreed for another term. The Board agreed to identify gaps on the board and make a recommendation to the Mayor.*
- C. June 2023 Special Board Meeting Attendance *All confirmed*
- D. Board Recognition of Previous Commissioners’ Contributions *Chair Schildt to write a paragraph for Comm Moody and James will order the plaque.*

10. **Communications**

11. **Adjournment** *Moved and seconded Comm. Kashani and Rossi the meeting was adjourned at 8:35 p.m (all in favor).*

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 This agenda was posted on the doors of the Berkeley Housing Authority at 1947 Center Street, Berkeley, CA 94704; as well as the Berkeley Housing Authority website [www.cityofberkeley.info/bha](http://www.cityofberkeley.info/bha). The next Regular Board meeting is scheduled for July 13, 2023, at 5:31 pm at the 1947 Center Street, Berkeley, CA 94704.

