

HOUSING AUTHORITY OF THE CITY OF BERKELEY

RESOLUTION NO. 23-20

AUTHORIZE AND APPROVE AN AMENDMENT TO THE CONTRACT FOR HCV/PBV SERVICES BETWEEN THE HOUSING AUTHORITY OF THE CITY OF BERKELEY AND GRANT CONSULTING FIRM, INCREASING THE CONTRACT AMOUNT BY AN ADDITIONAL \$30,000 FROM \$120,000 TO \$150,000; AUTHORIZE AND DIRECT THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE THE AMENDMENT TO THE CONTRACT AND ANY OTHER RELATED DOCUMENTS

WHEREAS, the Housing Authority of the City of Berkeley (“BHA”) is a Housing Authority duly created, established and authorized to transact business and exercise its powers, all under and pursuant to the provision of the Housing Authorities Law which is Part 2 of Division 24 of the California Health and Safety Code commencing with Section 34200 et seq.;

WHEREAS, pursuant to the Housing Authorities Law, BHA is authorized to make and execute contracts and other instruments necessary or convenient to exercise its powers;

WHEREAS, BHA is in need of support to administer its Section 8 Housing Choice Voucher (HCV) and Project Based Voucher (PBV) programs and related services;

WHEREAS, BHA released Request for Proposals 2023-03 on April 17, 2023 for [HCV/PBV services] and Grant Consulting Firm (“Consultant”) was the successful bidder;

WHEREAS, BHA and Consultant entered into that certain Contract for HCV/PBV Services dated June 12, 2023 (“Contract”), with a one-year term, in the maximum contract amount of \$120,000;

WHEREAS, due to an unanticipated increase in the initial scope of work needed, BHA desires to increase the maximum contract amount by an additional \$30,000 (from \$120,000 to \$150,000) to allow Consultant to fully address all of BHA’s needs in connection with the

administration of its Section 8 Housing Choice Voucher (HCV) and Project Based Voucher (PBV) programs; and

WHEREAS, except for the increase in the maximum Contract amount by an additional \$30,000 from \$120, 000 to \$150,000, no other changes will be made under the Contract.

NOW THEREFORE, BE IT RESOLVED, that all of the recitals set forth above are true and correct and incorporated herein by this reference;

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorize and approve an amendment to the Contract for HCV/PBV Services dated June 12, 2023 (“Contract”) between the Housing Authority of the City of Berkeley(“BHA”) and Grant Consulting Firm (“Consultant”) to increase the maximum Contract amount by an additional \$30,000 from \$120, 000 to \$150,000, and all other substantive terms and provisions of the Contract shall remain unchanged;

BE IT FURTHER RESOLVED, that James Williams, the Executive Director of BHA, is hereby authorized and directed to negotiate and execute an amendment to the Contract to increase the maximum Contract amount by an additional \$30,000 from \$120, 000 to \$150,000, and to execute such other documents necessary or required to implement this Resolution;

The foregoing Resolution was adopted by the Board of the Housing Authority of the City of Berkeley on November 9, 2023, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Attest: _____

James Williams, Secretary