



Berkeley Housing Authority

DRAFT MINUTES

Regular Meeting

BOARD OF THE BERKELEY HOUSING AUTHORITY

Thursday, October 13, 2022

5:31 pm

CHRIS SCHILDT, Chair

Max Levine, Vice Chair

Adolph Moody

Ali Kashani

Dan Rossi

Alexandria Thomas-Rodriguez

1. **Call to Order** – *The meeting was called to order at 5:50 pm.*
2. **Roll Call** – *All Board members present except Commissioner Kashani absent.*
3. **Comments from the Public** – *None.*
4. **Consent Calendar**
 - A. Adoption of a Resolution of the Board of Commissioners of the Housing Authority of the City of Berkeley Making Findings Authorizing Continued Remote Teleconference Meetings of the Board of Commissioners Pursuant to the Ralph M. Brown Act, as Amended by Assembly Bill 361 – *Moved by Commissioner Thomas-Rodriguez, seconded by Commissioner Moody, the Resolution passed (all in favor except Commissioner Kashani absent).*
5. **Closed Session:** Public Employment (Ca. Government Code § 54957) Title: Executive Director – *The Board exited Closed Session at 6:16 pm with nothing to report out.*
6. **New Business**
 - A. Finance Report: Actual vs Budget for Period Ending August 31, 2022 – *Jesy reported a projected deficit of \$441,372 for FY2023, \$30,515 higher than the originally projected deficit of \$410,857 at the beginning of the fiscal year. This change primarily resulted from reduced administrative fees due to lower than budgeted utilization of our program vouchers; and salary savings due to vacancies. Fluctuations in budget items are expected with future changes anticipated in lease up and staffing. Jesy also reported staff turn-over in the Finance Department with the resignation of Jayla Fuentes as Office Assistant II.*
 - B. Executive Director's Monthly Report – *Rachel reported: (a) 46 EHV's processed for intake with 32 leased up in Berkeley, 11 searching for units; HUD is hosting an EHV Roundtable for California PHAs, and several BHA staff will participate; we await scheduling with CHS and local county PHAs to discuss the possibility of an interjurisdictional agreement for ports in the EHV program. (b) 65 of the 91 Mainstream Vouchers have been leased up with 14 searching for a unit; staff processing intake referrals for 2; BHA was awarded \$45,500 in extraordinary funding for the Mainstream Program—staff determined it would use it for an incentive of \$1,750 per new unit (matching the EHV program's incentive), and the remainder will go towards the Unit Turnover Program. (c) BHA, along with housing*

authorities of the City and County of Alameda submitted a waiver request to HUD for up to 150% of the FMR. If approved, only the highest rent comp would be approvable in any rent increase or new contract rent request.

C. Approval of 2023 Payment Standards – *Moved by Vice Chair Levine, seconded by Commissioner Moody, the 2023 Payment Standards were approved (all in favor except Commissioner Kashani absent).*

7. **Commissioners' Questions and Matters**

A. Form 700 – *No updates*

B. Board Appointment – *Commissioner Thomas-Rodriguez' term will be ending soon, and staff was asked to confirm with the Mayor's Office that an extension for her seat be requested on Consent*

C. 3 x 3 – *No updates*

8. **Communications** - *None*

9. **Adjournment** – *Moved by Commissioner Moody, seconded by Vice Chair Levine, the meeting was adjourned at 7:31 pm (all in favor except Commissioner Kashani absent).*