



**Berkeley Housing Authority**

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Item 6D

NEW BUSINESS

July 14, 2022

*Office of the Executive Director*

To: Honorable Chair and Members of the Berkeley Housing Authority Board

From: Rachel Gonzales-Levine, Acting Executive Director *all*

Subject: Move To Work (MTW) Update

Rachel is beginning to plan for the 2023-24 Annual Plan process, aimed at holding discussions with staff, the Board, and community in the Fall, in order to adhere to the timeline as provided by HUD. Below is a rough outline of goals around this project:

- Oct/Nov: Begin drafting the PHA Plan and MTW Supplement
- Dec/Jan: Finish Draft PHA Plan and MTW Supplement for public comment
- Jan/Feb: Appoint RAB; Public notification; disseminate Annual/MTW Plan, post on website; 45-Day comment period
- March/April: Public Hearing(s) (including additional if needed for impact analyses)
- Mid-April: Submit to HUD.

In addition to the usual Annual Plan process/procedure that the Board is accustomed to, the MTW Supplement includes the following sections (as well there is an added MTW annual reporting requirement to HUD including tracking metrics):

- PHA Information/Narrative
- MTW Waivers and Activities, including “Safe Harbor,” “Cohort Specific” and “Agency Specific” waivers
- Impact analyses and hardship policies, as applicable
- Public Comment/evaluation
- MTW Certificate of Compliance.

Staff has started reaching out to fellow MTW agencies to obtain information on best practices around staffing, and funding/fungibility and will report back to the Board after our information gathering and analysis, and to make recommendations, likely in early Fall.