



Berkeley Housing Authority

Regular Board Meeting

Minutes

Thursday, May 15, 2025

4:31 pm

1. **Call to Order** The meeting was called to order at 4:43 p.m.
2. **Roll Call** All present, except Commissioner Davis; arrived during closed session and Commissioners Levine and Thomas-Rodriguez, absent.
3. **Agenda Adjustments** Items re-ordered as follows; 1, 2, 3, 4, 5, 6, 7 moved after 8 (closed session), 9, 10, and 11; motioned by Chair Schildt, seconded by Commissioner Matthews.
4. **Comments from the Public** none
5. **Approval of Minutes** April 17, 2025, minutes were approved with no corrections; motioned by Commissioner Matthews and seconded by Commissioner Rossi, all present in favor.
6. **Report from the Executive Director**
BHA, Executive Director, James Williams, was not present, Shara Jones introduced her assistance with HUD Payment Standards, Restore Rebuild Vouchers, Rad Rents, HUD procurement, Mixed Finance Proposal, and assistance with North Berkeley Bart. She expressed interest in supporting BHA's need for an Operations Representative.
7. **New Business:**
 - a) Finance Report; Adopted a Resolution approving amendment of the Capitalization Policy for the Berkeley Housing Authority;
Approved, moved by Vice Chair Kashani and seconded by Commissioner Matthews, all present in favor.
 - b) BHA Executive Director's Compensation; presented by Chair Schildt; ADHOC committee (Kashani, Schildt, & Matthews) appointed to work on contract set to expire in November of 2025;
Approved & Adopted a Resolution to approve a 10 % increase including retro-active pay dating back to November of 2024; moved by Vice Chair Kashani seconded by Commissioner Matthews all present in favor except for Commissioner Rossi; four ayes and one noe.
 - c) Finance Quarterly Report; presented by Jesy Yturralde, Finance Manager, Berkeley Housing Authority.
8. **Closed Session:**
Public Employee Performance Evaluation: Government Code sections 54957(b); Title Executive Director; ended at 4:55 p.m. and ended with approval of Item 7B at 5:44 p.m.
9. **Commissioners' Questions and Matters:** Upcoming series of Special BOC Meetings for SWOT were set. Next 3x3 schedule; 9/22/25. Acknowledgement and moment of silence for Christina Murphy, her tireless, fearless & fierce efforts being a voice for many of the unvoiced will be missed.
10. **Communications:** none
11. **Adjournment:** Meeting ended at 7:28 p.m., motioned to adjourn by Chair Schildt, seconded by Commissioner Matthews, all present in favor except Commissioners Levine and Thomas-Rodriguez, absent.