



Berkeley Housing Authority

MINUTES

Special Board Meeting

BOARD OF THE BERKELEY HOUSING AUTHORITY

Thursday, June 27, 2023

5:45 pm

1. **Call to Order** *The meeting was called to order at 5:45 p.m.*
2. **Roll Call** *All present*
3. **Comments from the Public** – *None*
4. **Consent Calendar** - *None*
5. **Approval of Minutes:** June 8, 2023 Regular Board Meeting *Moved by Commissioner Rossi and seconded by Commissioner Levine and, the Minutes of the June 8, 2023 meeting were approved. (Comm. Kashani, Thomas-Rodriguez, and Schildt approved;).*
6. **Report from the Executive Director** *ED Williams updated the Board about the MTW Supplement. FY23 and FY24 will be submitted to HUD in June 2023 and September 2023, respectively. FY25 will be on time for submission in April 2024. He also reported progress in the RFP for HCV contract which will aid in increasing the voucher utilization rate, as well as landlord retention and identification of new property owners. He also reported that he is working with the Director of the City colleges of Berkeley for a possible project with their interns. Regarding customer service, Comm. Kashani suggested opening to the public at least two hours a day. James also reported the he terminated the contract with HRM for HR services.*
7. **New Business**
 - A. Adoption of the 2022-2023 MTW Supplemental Plan and Administrative Plan *Moved by Commissioner Rossi and seconded by Commissioners Kashani and Thomas-Rodriguez. The changes from the previous meeting June 8th, 2023 were accepted and approved (All in Favor).*
 - B. Adeline St. Apartments: Approval for a 20 Year Extension of Project-based Master HAP contract- *This item is conditional with the approval of (HUD)Housing and Urban Development. Berkeley Housing Executive Director James Williams, proposed RCD a 10year extension of the Project -based Master HAP contract. In 5 year increments. Moved by Commissioner Rossi and seconded by Commioner Kashani. (All in Favor).*
 - C. Approval of FY2023-2024 Budget. *Moved and seconded by Commissioners Kashani and Thomas-Rodriguez the third and final renewal option of the iSterling Inspection Co. contract was approved (all in favor).*
 - D. Approval of the 2023 Utility Allowance Schedule- were accepted and approved (All in Favor)
8. **Commissioners' Questions and Matters**
 - A. Vice Chair Levine suggested, RCD Site Manager William Mendoza create and provide a list of additional properties to be Re-hab.
 - B. August 17, 2023 Special Board Meeting Attendance *All confirmed*

C. Board Recognition of Previous Commissioner Board Recognition of Previous Commissioners'
Adolph Moody will be recognized at the next Board Meeting

10. **Communications**

None

11. **Adjournment** *Moved and seconded Comm. Kashani and Rossi the meeting was adjourned at 7:55 p.m (all in favor).*

This agenda was posted on the doors of the Berkeley Housing Authority at 1947 Center Street, Berkeley, CA 94704; as well as the Berkeley Housing Authority website www.cityofberkeley.info/bha. The next Special Board meeting is scheduled for August 17, 2023, at 5:31 pm at the 1947 Center Street, Berkeley, CA 94704.

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