



Berkeley Housing Authority

DRAFT MINUTES Regular Meeting

BOARD OF THE BERKELEY HOUSING AUTHORITY

Thursday, September 8, 2022
5:01 pm

CHRIS SCHILDT, Chair

Max Levine, Vice Chair

Adolph Moody

Ali Kashani

Dan Rossi

Alexandria Thomas-Rodriguez

1. **Call to Order** – *The meeting was called to order at 5:25 pm.*
2. **Roll Call** – *All present.*
3. **Comments from the Public** – *None.*
4. **Consent Calendar**
 - A. Adoption of a Resolution of the Board of Commissioners of the Housing Authority of the City of Berkeley Making Findings Authorizing Continued Remote Teleconference Meetings of the Board of Commissioners Pursuant to the Ralph M. Brown Act, as Amended by Assembly Bill 361 – *Moved by Vice Chair Levine, seconded by Commissioner Rossi, the Resolution passed (all in favor).*
5. **Closed Session:** Public Employment (Ca. Government Code § 54957) Title: Executive Director – *Closed session ended at 7:08 pm with nothing to report out.*
6. **Approval of Minutes:** *Moved by Commissioner Rossi, seconded by Vice Chair Levine, the minutes of the August 11, 2022 Special Board Meeting were approved (all in favor except Commissioner Kashani left meeting at 7 pm).*
7. **New Business**
 - A. Nomination and Election of Officers: 2022-2023 Chair and Vice Chair – *Moved by Commissioner Rossi, seconded by Commissioner Moody, Chair Schildt was nominated for position of Chair (all in favor, except Commissioner Kashani absent); Moved by Commissioner Rossi, seconded by Chair Schildt, Vice Chair Levine was nominated for position of Vice Chair (all in favor, except Commissioner Kashani absent).*
 - B. Executive Director's Monthly Report – *Rachel reported: (a) EHV's: 46 EHV's processed by staff with 24 leased up in Berkeley or other jurisdictions via portability; 10 removed due to passing away or absorption by another PHA; County still gathering applications for remaining 7 applicants. HUD has offered 32 hours of technical assistance on the EHV program, staff held a kick off meeting with the technical assistance providers, Center for Supportive Housing (CSH), as well as a follow up meeting with the EHV collaborative partners. (b) Mainstream: 73 of the 91 Mainstream*

Vouchers are leased up; 16 are searching for units; staff processing 2 remaining referral applicants; HUD awarded \$45,500 in extraordinary funding to be used for retention, recruitment, and support of landlords in the Mainstream program. Staff is meeting to identify implementation and noticing landlords of these funds. (c) Celinda provided data on the July HCV Waitlist opening, including: over 7,000 applications received on the first day; 12,131 single person household applicants; 9,974 family applicants; 2,553 elderly heads of household; 605 veterans; 5,383 disabled status; 34 Spanish applications and 168 Mandarin applications received, with 21,902 in English. 22,105 applications received over the 8-day period, with 2,000 randomly selected applicants making it to the new HCV waitlist.

C. Adoption of New Classifications: Policy Manager and Accounting Specialist; Re-establishing Housing Occupancy Manager Position – *No motion made.*

D. Helios Corner: Approval of 5 Year Extension of Project-based Master HAP Contract – *Moved by Commissioner Rossi and seconded by Commissioner Moody, this item was moved after the Consent Calendar. No motion made on this item; Commissioner Kashani and Vice Chair Levine volunteered for a Subcommittee on Helios Corner, to determine further information to request of SAHA.*

8. **Commissioners' Questions and Matters**

A. BHA meeting start time – *Moved by Vice Chair Levine, seconded by Commissioner Rossi (all in favor), this item will be agendaized in October, for the Board to consider moving the start time of the BHA meeting to 5:31, immediately following the AHB meetings, to start at 5:30 pm rather than 5:00 pm.*

B. Form 700 Reminder – *Vice Chair Levine and Commissioner Kashani have not submitted their Form 700s as of the 9/8/22 Board meeting.*

C. Board Appointment – *Chair Schildt may have a referral.*

D. 3 x 3 Committee – *Meeting confirmed for Sept. 27 at 5 pm (members of the BHA 3 x 3 are Chair Schildt, Commissioners Kashani and Thomas-Rodriguez).*

9. **Adjournment** – *Moved by Chair Schildt and seconded by Vice Chair Levine, the meeting adjourned at 8:50 pm (all in favor except Commissioners Kashani and Thomas-Rodriguez absent).*